

BOARD OF DIRECTORS SPECIAL MEETING MINUTES

Wednesday, November 13, 2024 – 4:00 P.M.

Board Members Present: Michael McGinnis, Chair
Dave Donnan, Vice-Chair
Christopher Norden, Board Member

Board Members Absent: Tom Lando, Board Member
Michael Worley, Board Member

Staff Members Present: Annabel Grimm, General Manager
Angela Carpenter, Finance Manager
Holli Drobny, Business Services Manager
Scott Schumann, Parks and Facilities Manager

Legal Counsel Present: Jackson Glick, Attorney at Law

1. CALL TO ORDER

The meeting was called to order at 4:00, and a roll call was taken, as noted above.

2. PUBLIC COMMENTS

There was none.

3. REGULAR AGENDA

3.1. Capital Campaign Project Award (Staff Report 24-058)

Following the review of additional materials, District requested the Board to award of the Capital Campaign Project Award, which is aimed at raising funds for the upcoming Aquatic Center.

M/S/C/ (Directors McGinnis/Norden) Board of Directors awarded the Capital Campaign project to Creative Fundraising Advisors.

The motion was unanimously approved.

Absent: Lando, Worley

3.2. Lakeside Pavilion HVAC Project Award (Staff Report 24-059)

M/S/C/ (Directors McGinnis/Donan) Board of Directors awarded the Lakeside Pavilion HVAC repair to Jessee Heating and Air Conditioning for \$114,800 plus contingency per District policy.

The motion was unanimously approved.

Absent: Lando, Worley

3.3. Local Hazard Mitigation Plan (Staff Report 24-060 and Resolution 24-015)

Recognizing the threat that natural hazards pose to people and property within the District, District staff have participated in creating the Countywide Local Hazard Mitigation Plan.

M/S/C/ (Directors McGinnis/Norden) The Board of Directors approved Resolution 24-015,

which resulted in the adoption of the 2024 Local Hazard Mitigation Plan.

The motion was unanimously approved.

Absent: Lando, Worley

3.4. Authorizing A Change In Check Register, Ach Transfers, And Check Signers (Resolution 24-016)

M/S/C/ (Directors McGinnis/Norden) Board of Directors approved Resolution 24-016, adding Holli Drobny and removing Michelle Niven as an authorized signer to the District.

The motion was unanimously approved.

Absent:

4. DIRECTORS' COMMENTS

Director McGinnis mentioned that this time of the year is time for the General Manager evaluation, which will be added to the closed session at the December meeting.

5. STAFF COMMENTS

There were none.

6. ADJOURNMENT

Adjourned at 4:07 PM to the next meeting of the Board of Directors of the Chico Area Recreation and Park District.